

Best way to support learners towards their End Point Assessment

Preparing for an end point assessment (EPA) as a training provider involves several important steps. Here's a general guide to help you prepare effectively:

Understand the EPA Requirements: Familiarise yourself with the assessment plan, then contact Marshall Assessment to establish the requirements and guidelines, understand the assessment methods, criteria, and performance indicators that will be used during the EPA.

Review Apprenticeship Standards: Study the apprenticeship standards that outline the knowledge, skills, and behaviours required for the specific apprenticeship. Ensure that your training program aligns with these standards and covers all the necessary competencies.

Assess Learners' Readiness: Evaluate the readiness of your apprentices or learners for EPA. Identify any gaps in their knowledge or skills and provide additional support or training to address these gaps.

Collaborate with your EPAO: Establish a strong working relationship with Marshall Assessment. Engage in regular communication to understand the assessment process, clarify any doubts, and ensure you're meeting the required standards. Provide relevant information about the apprentices and their progress to help the assessors make informed judgments.

Plan Assessment Activities: Use the templates given to you and develop a plan for the EPA, including the assessment activities, timelines, and resources required. Create a detailed schedule for each stage of the assessment, such as practical tests, interviews, observations, and portfolio reviews.

Prepare Learners for EPA: Provide thorough guidance and support to your apprentices in preparing for the EPA. Offer revision sessions, workshops, or additional training to help them consolidate their knowledge and practice the required skills. Provide them with the resources given to you by us, such as study materials, sample questions, or case studies to aid their preparation.

Maintain Assessment Records: Keep accurate records of the learners' progress throughout the training program. Document their achievements, completed assignments, and any relevant evidence of their skills and knowledge. This will be essential during the EPA, where you'll need to demonstrate that the apprentices meet the required standards.

Monitor Quality Assurance: Implement a robust quality assurance process to ensure that your training delivery and assessment practices consistently meet the required standards. Regularly review your training materials, methodologies, and assessment procedures to identify areas for improvement and make necessary adjustments.

Seek Feedback and Continuous Improvement: After the EPA, seek feedback from both the apprentices and assessors to understand areas of improvement in your training provision. Use this feedback to enhance your training delivery, assessment practices, and overall learning experience for future apprentices.